

LUCI Cities & Lighting Awards 2024

RULES & REGULATIONS

The following rules and regulations apply to the **LUCI Cities & Lighting Awards 2024**. For detailed information about the **LUCI Cities & Lighting Awards 2024** please read the Application Guide and Application Form. Please also watch out for information that may be published on the LUCI website (FAQ etc.).

Article 1 – Eligibility

- Cities or local authorities from any country are eligible.
- Entries must be submitted by a city representative who should sign (electronically or in writing the application form).
- Other organisations (lighting designers, etc.) can submit an application on behalf of a city. The application still needs to be signed by a city representative.
- Up to two submissions per city/organisation (each project requires its own full separate application).
- Entries must be submitted in English only.
- Entries must be accurate and complete, respecting the number of maximum wording.
- Entries must be received by the official deadline: all entries received after this date will not be considered eligible.

Types of projects eligible for submission:

- All types of urban lighting projects including, but not limited to: urban lighting masterplans or strategies, public space/ heritage/ architectural lighting projects, energy efficiency projects, smart lighting projects, projects linked to light pollution, permanent light art projects in public space, projects involving citizens, and more.
- Projects must be permanent, free and accessible to the public.
- Submissions focusing solely on a lighting product or system are not eligible, submissions should not be commercial in nature.
- All projects must have been completed within 5 years of submitting for selection (i.e.: inaugurated since January 2019).

Article 2 – Selection procedure

1. The LUCI team receives the entries and makes a first check of the eligibility of the application before transmitting them to the Jury.
2. Prior to any decision by the Jury, and during the entire selection process, LUCI might ask for clarification or additional information or documentation from the applicants.
3. The Jury is composed of an uneven number of jurors, including city representatives and representatives from the urban lighting field and media. The independent jurors are selected by LUCI. Cities sitting on the jury are not eligible to submit an application during that year's awards.
4. Any member of the Jury involved in submitted entry must declare it and will not participate in the discussion and vote related to this entry.
5. The Jury will assess each anonymous application and select the winners according to the judging criteria.
6. Discussions of the Jury are secret, and decisions cannot be revoked.

Article 3 – Communications, data, and intellectual property

- Applicants must ensure that LUCI will have the rights to use all material submitted to the *LUCI Cities and Lighting Awards* as, if selected, they may be re-used by LUCI for promotion linked to the awards and also in further knowledge exchange with cities worldwide. LUCI might also consider non-selected applications for inclusion in future publications, applicants will be notified beforehand. Be sure to keep a copy of all application materials for your records.
- Winners agree that LUCI may at any point provide information about the application and winning projects to external media partners.

Data protection and GDPR compliance

- Contact information of those submitting entries for the *LUCI Cities & Lighting Awards* will not be divulged to any third parties. Awards winners will be asked permission for LUCI to share contact information to appropriate media contacts.
- In accordance with the European Union *General Data Protection Regulation* (GDPR) and the French law «*Informatique et Libertés*» of January 6, 1978, as amended, you have the right to access and rectify any information that concerns you. If you wish to exercise this right and obtain information about yourself, please contact LUCI at luci@luciassociation.org You can also contact us if you wish LUCI to delete all information that we have on you.

Intellectual property

- LUCI owns the intellectual property rights for logos, texts, photos, films, and any other content made for the *LUCI Cities & Lighting Awards*. Applicants cannot use any of this, in whole or in part, without specific authorisation from LUCI.

Article 4 – Liability

- LUCI reserves the right to modify the conditions and/or requirements of the call for applications and/or the *LUCI Cities & Lighting Awards* at any time.
- LUCI shall not be liable if the call for applications is extended, shortened, modified, or cancelled, or if problems arise due to loss of materials with emails/the website or any other technical difficulty.

Article 5 – Acceptance of the rules of the LUCI Cities & Lighting Awards

- Applying for the *LUCI Cities & Lighting Awards* implies full acceptance of and respect for these rules by all applicants. These rules and regulations shall be enforced by LUCI Association.

For more information/queries:

For further information about the *LUCI Cities & Lighting Awards*, please visit www.luciassociation.org

For any queries, please contact the LUCI team by email: awards@luciassociation.org